

Oakbridge Community Services Association

Minutes • Board Meeting • 2020 Nov. 18 • Draft C

1. Call to Order and Quorum Count

Meeting called to order via Zoom at 7:04 PM by President Darwin.

6 Board members on line: Mark Allen, Abigail Darwin (President), Brent Denton, Brian Shah, Laura Schweitzer (Treasurer), and Jordan Speicher; absent: Kraig Bodie (Vice-President); also on line: Richard S. Russell (Secretary)

2. Adoption of the Agenda

Without objection, accepted as distributed.

3A. Introductions of Members and Guests

Guests: Wayne Morris

3B. Remarks by Guests

none

4A. President's Report

none

4B. Treasurer's Report for October

Deposits: none.

Expenses: Check #1197 for \$548.60 paid on 10th to Lawn Care Plus; #1198 for \$178.78 on 17th to city treasurer.

Cash on hand at end of month: \$17,407.57.

4C. Secretary's Report

(1) Minutes of virtual Board meeting of Oct. 21 were distributed; they should have noted that payment to the city was for curb-and-gutter work.

Kraig arrived at 7:10.

Minutes as corrected approved without objection.

(2) NextDoor update: Still at 125 households, 84% of the 148 NextDoor **thinks** we have. NextDoor has stopped offering to send post-cards to addresses that haven't signed up, but we can tell by looking at the map who they are if we want to hand-deliver invitations to them.

(3) Status of 2020 Oakbridge Directory: "A work in stasis."

4D. Architectural Review Board Report

Action on applications, appeals, and complaints: none.

4E. Social Committee Updates

(1) Raking: Leaf raking of common areas was completed on Sunday, Oct. 25. Beautiful day, everybody seemed to have a good time.

(2) Halloween: The Board made no recommendations, but Jordan posted the county guidelines on the website.

4F. Webmaster Report

Everything is up to date.

5A. Filling Vacancy on Architectural Review Board

(1) Discussion of "community": Abigail moved, Brent 2nded, to state that the definition of "community" in §10.1 of the Bylaws refers to OCSA. Brian moved, Kraig 2nded, to specify "current homeowner" members. Amendment withdrawn without objection. Main motion approved without objection.

(2) Filling the vacancy: The consensus was to wait until after the annual meeting to fill the vacancy.

5B. 2021 Budget Preparation

Laura had distributed a draft budget in advance of the meeting. Abigail moved, Laura 2nded, to set the annual dues for 2021 at \$130. Approved without objection.

Laura will revise her draft budget based on comments at this meeting plus actual figures for November and present it at the December meeting for approval.

5C. 2020 Oakbridge Directory

skipped

5D. Good Neighbor Program

Still waiting for a date for the annual meeting before issuing an invitation to the police department.

5E. Next Board Meeting

Abigail suggested the next Board meeting be via Zoom on Wed. Dec. 9 at 7 PM. Adopted without objection.

5F. Annual Meeting

(1) Set date and medium: Abigail suggested the 2021 annual meeting be via Zoom on Wed. Jan. 6 at 7 PM. Adopted without objection.

(2) Declaration of incumbent intentions: Abigail said that she'd be willing to step down if there were 5 candidates for the 4 Board seats. Even if that happens, she'll file any necessary liens that come up in 2021, but after that we'll need to find a lawyer to handle it. Kraig said he would not be running for re-election. Brian said he would be.

(3) Reconciling Bylaw requirement for secret ballot with virtual meeting: Jordan had researched methods of casting anonymous votes electronically using opavote.com/non-profit-elections software. It was agreed that this would satisfy our Bylaw requirement for a secret ballot.

Only OCSA members who are **at** the meeting would be entitled to vote, however, which means that the link to the voting software would have to be sent out to all those in the Zoom room after the meeting had started and also after anyone present had declared an intention to run for the Board, so that there could be a complete slate of candidates presented.

There was discussion of proxy voting. It was agreed that the notice of the annual meeting (to be posted electronically except for the one member who had requested paper notifications) would allude to the possibility of a member being able to designate another person as a proxy holder, and that such designation could be done either on paper or via e-mail to the Secretary.

5G. Other Business

none

6. Announcements

none

7. Adjournment

Meeting adjourned at 9:08 PM.

Respectfully submitted,
Richard S. Russell, Secretary