

Oakbridge Community Services Association

Minutes • Board Meeting • 2021 May 19 • Draft C

1. Call to Order and Quorum Count

Meeting called to order via Zoom at 7:03 PM by President Denton.

5 Board members on line: Mark Allen, Abigail Darwin, Brent Denton (President), Laura Schweitzer (Treasurer), and Jordan Speicher; absent: Kraig Bodie (Vice-President) and Tiffany Helgerson; also on line: Richard S. Russell (Secretary)

2. Adoption of the Agenda

Without objection, accepted as distributed.

3A. Introductions of Members and Guests

Guests: Brian Shah

3B. Remarks by Guests

none

4A. President's Report

(1a) Questions for 9th Alder District candidates. Hosted by Tamarack Trails, we were invited to submit questions and listen in.

(1b) MPD outreach with Officer Jeff Hayes. We had an on-line session bringing us up to speed on what the police department is doing for neighborhood outreach.

(2) Business insurance. Paid.

(3) Taxes and annual corporate registration. Duly filed.

(4) Information and activities handled by each board member. Brent is drawing up a list of responsibilities for everyone who's active in

OCSA. This will provide info for anyone who's interested in joining the Board.

4B. Treasurer's Report (verbal presentation at meeting summarized the details below)

(1) January.

- *Deposits:* \$8,450.
- *Expenses:* Check #1230 for \$630 on the 1st to Lawn Care Plus; #1232 for \$905 on the 21st to our insurance company; #1233 for \$12.30 on the 22nd to Brent for stamps.
- *Cash on hand* at end of month: \$23,862.05.

(2) February.

- *Deposits:* \$4,550.
- *Expenses:* Check #1234 for \$178.78 on the 1st to city treasurer; #1235 for \$1,590 on the 11th to Lawn Care Plus; #1236 for \$195.34 on the 25th to city treasurer.
- *Cash on hand* at end of month: \$26,013.27.

(3) March.

- *Deposits:* \$4,160.
- *Expenses:* Check #1237 for \$960 on the 9th to Lawn Care Plus; #1238 for \$195.34 on the 21st to city treasurer.
- *Cash on hand* at end of month: \$28,822.59.

(4) April.

- *Deposits:* \$785.
- *Expenses:* Check #1239 for \$160 on the 1st to Lawn Care Plus; #1240 for \$195.34 on the 18th to city treasurer.
- *Cash on hand* at end of month: \$29,252.25.

(5) Outstanding dues. As of yesterday 3 of our 145 households still haven't paid their \$130 (a total of \$390 due).

4C. Secretary's Report

(1) Minutes of annual meeting of Jan. 6 and subsequent Board meeting were distributed;

both approved without objection.

(2) Dues notices. Reminder notices that 2021 dues were due on Feb. 28 were mailed to 40 Oakbridge households on Feb. 24. 10 overdue notices went out on March 25, 3 via e-mail and 2 via NextDoor message. 5 final notices were mailed on April 26.

(3) NextDoor update. We're currently reaching 194 neighbors, which NextDoor thinks of as being 87% of 149 households. Kraig invited the missing ones on Mar. 31, and that apparently filled in a few gaps. Unfortunately, NextDoor doesn't report members' house numbers, only street names, so it's difficult to match newcomers to specific addresses.

4D. Architectural Review Board Report

(1) Action on applications, appeals, and complaints. A few applications came in, were very routine, and were quickly approved

(2) Tree ownership. Mark said that there was some confusion as to which trees were on the common property and which were on members' property. At some point we'll need to identify who owns which trees. It was suggested that Ron Hay is very knowledgeable on such matters.

4E. Social Committee Updates

Jordan reported that it's been a very light year. There's some sentiment for doing a 4th of July parade again this year if the pandemic's in remission. The fire department wouldn't have a truck parked, but they'd lead a parade.

4F. Webmaster Report

Jordan reported that everything's up to date.

5A. Transition to quarterly meetings

Consensus was that electronic methods of

dealing with business worked OK.

5B. Filing liens

Abigail said she'll be filing the liens on our 3 delinquent property owners. She's revised the forms to match OCSA specifics. Unfortunately, our Declarations prohibit us from charging late or administrative fees, but next year's resolution setting dues can specify that we'll also charge actual expenses.

5C. Activities for 4th of July

We could do the parade, but close-quarters cookout might still be problematic. We might encourage people to bring picnic lunches. Maybe we could spring for cookies instead of hot dogs. If people wanted to bring games, that would be up to them. Social Committee will come up with a plan.

5D. Oakbridge garage sale

Jordan moved, Mark 2nded, to confirm that the 2021 Oakbridge garage sale would be held the weekend of July 31 and Aug. 1. Adopted without objection.

5E. Next Board Meeting

Agreed upon Sep. 8 at 7:00 PM via Zoom.

5F. Other Business

none

6. Announcements

none

7. Adjournment

Meeting adjourned at 8:07 PM.

Respectfully submitted,
Richard S. Russell, Secretary