

# Oakbridge Community Services Association

## Board Actions • 2022 Oct. 26-Nov. 5 • Minutes

### 1. Participation

§4.5 of the OCSA Bylaws provides that:

Any action required by law to be taken at a meeting of directors, or any action which may be taken at a meeting of directors, may be taken without a meeting if a consent in writing is signed by all of the Directors.

The 6 Board members are: Kraig Bodie (Vice-President), Brent Denton (President),,, Laura Schweitzer (Treasurer), Jacob Specht, Jordan Speicher, and Brian Strobel, and all 6 plus Richard S. Russell (Secretary) received the proposal below via e-mail on Oct. 25.

Daniel Holt also received the proposal. He had previously indicated that he intended to resign from the Board but hadn't done so yet. Since repeated attempts to contact him went unanswered, the Board took the word for the deed and treated him as having resigned.

### 2. Lawn and Snow Service

From Brent:

Attached is the quote Kraig received from LawnCare Plus for continued snow and landscaping service. It is higher than our current rate, but still the best he found. Given that we do not yet have any contract for service this winter, I would propose approval as soon as possible, though no later than our meeting on the 10th. Please review and reply with approval, comments, and/or concerns. I officially approve.

The proposal was:

The services included in the proposal are as follows:

- Lawn Mowing / Trimming – 2023 & 2024
- Snow Removal – 2022-3 & 2023-4

The Invoice structure for the Lawn Landscape Services will be billed in 8 monthly installments starting April through November. Snow Services will be billed by snow event based on snowfall levels.

#### Landscape Services

- *Lawn Mowing* (\$165 per visit to mow, string-trim, and blow clippings off of paved surfaces, weekly or as needed)
- *Payment Schedule* (month, charge, 5.5% Wisconsin sales tax, total)

April	\$536.25	\$29.50	\$565.75
May	\$536.25	\$29.50	\$565.75
June	\$536.25	\$29.50	\$565.75
July	\$536.25	\$29.50	\$565.75
August	\$536.25	\$29.50	\$565.75
September	\$536.25	\$29.50	\$565.75
October	\$536.25	\$29.50	\$565.75
November	\$536.25	\$29.50	\$565.75
<b>TOTAL</b>	<b>\$4290</b>	<b>\$236</b>	<b>\$4526</b>

Snow Removal Services (for public sidewalks in Oakbridge Neighborhood only, based on snowfall level determined by LawnCare Plus, Inc.)

- 0 to 3 inches of snow fall - \$180
- 3.1 to 6 inches of snow fall - \$234
- 6.1 to 9 inches of snow fall - \$305
- 9.1 to 12 inches of snow fall - \$397
- 12.1 or more inches of snow fall - \$517

The other 5 Directors all submitted “yes” votes, with the last one arriving on Nov. 5, and the proposal was adopted.

Respectfully submitted,  
*Richard S. Russell*, Secretary