

Oakbridge Community Services Association

Board Minutes • 2024 Nov. 11 • Draft A

1. Call to Order and Quorum Count

The administrative session, held via Zoom, was called to order at 7:40 PM by President Denton.

There were 7 Board members in attendance, constituting a quorum: Kraig Bodie (Vice-President), Valeria Davis-Humphrey, Brent Denton (President), Rachel Robillard, and Laura Schweitzer (Treasurer), Jacob Specht, and Brian Strobel; absent: XXX; also attending: Richard S. Russell (Secretary).

2. Adoption of Agenda

Accepted without revision.

3. Courtesy to Guests

Mark Allen had no comments.

4. Reports

4A: President. Nothing new.

4B: Treasurer.

1. November report. Appended. Approved without objection.

2. Draft 2025 budget. Appended. Presented for preliminary inspection.

4C: Secretary. Minutes of previous sessions displayed as drafted, showing revisions that had arrived via e-mail.

1. Sep. 9. Approved without objection.

2. Oct. 7. Approved without objection.

4D: Architectural Review Board. Kraig said there was nothing to report.

4E: Social Committee. Rachel said there wasn't anything on tap for the rest of the year,

but we might give some to holiday decorations.

4F: DCR Revision Committee. Brent said we need to investigate potential legal fees.

4G: Webmaster.

1. Hosting service. Almost everything is over to Brian Shah's account now. He'd like to get a 2nd individual to act as a co-administrator in his absence. Jake volunteered.

2. Expenses. Brian Shah said the e-mail service was thru Google (\$7.20/month), domain name thru NameCheap (\$38.16/year), and Wordpress website hosting also thru NameCheap (\$6.88/month), for a projected annual cost of \$207.12. This is about what we'd been saving when Jordan Speicher was doing all our webmastering for free.

4H: Facebook. Meeting notices sent out.

4I: NextDoor. Meeting notices sent out.

4J: Landscaping.

1. Snow and lawn contracts. Kraig said they're in place for the next couple of years.

2. Tree work. Kraig said we'd have 3 new trees planted in the next couple of weeks.

5. Business

5A: 2025 Budget Preparations. No additional comments.

5B: Electronic Archive. Brent reminded everyone that we have oakbridge.community archival storage at gmail.com, and we should all use it to keep track of any contracts or other official communications or transactions.

Brian Shah arrived.

5C: *Next Session.* Via Zoom on Mon. Dec. 9 at 8:00 PM.

5D: *Long-Term Lessees.* Richard volunteered to draft a letter to the 7 addresses which were listed on our database as having absentee owners, trying to find out who actually lives there and whether they have long-term leases, which would entitle them to be OCSA members.

5E: *Annual Meeting.* Set for Mon. Jan. 6 via Zoom, with notice that we would accommodate anyone who'd find it difficult to attend virtually. Exact starting time to be determined at the December meeting.

6. Announcements

Let's all keep our good senses of humor.

7. Adjournment

Meeting adjourned at 8:32 PM.

Respectfully submitted,
Richard S. Russell, Secretary

Russell arrived.